



# TOWN OF FREDERICK

401 LOCUST STREET • P.O. BOX 435 • FREDERICK, CO 80530-0435  
PHONE: (303) 833-2388 • FAX: (303) 833-3817  
WEBSITE: WWW.FREDERICKCO.GOV

## Town of Frederick Adopt-a-Place Program

### Criteria for Adopt-a-Street Program

Priority will be given to streets of a non-residential nature. This is due to the fact that residential streets are more likely to be kept clean by the residents who live there, while streets that are not lined on either side by any type of housing are more likely places for trash and debris to accumulate.

### General Terms and Conditions

- Participants in the adopting group (hereinafter referred to as “the Group”) agree to obey and abide by all laws and regulations relating to safety and such other terms and conditions as may be required by the Town of Frederick or its representatives (hereinafter referred to as “the Town”) for special conditions on a particular adopted section.
- When participants are under the age of 16, the Group shall furnish adequate supervision by one or more adults.
- **Participants in the group acknowledge that the Town is not liable in any way for any injuries that might occur during cleanup work.**
- The group shall adopt a section of roadway that is at least 5000 feet long, unless the Town determines that a shorter section is in the best interest of the Town.
- Adoption period shall be one year. At the end of one year, the adoption may be renewed upon agreement from both the Group and the Town.
- The Group shall pick up litter a minimum of 4 times per year, up to a maximum of 12 times per year. These pick up days shall all be Saturdays, between the hours of 8 a.m. and 3 p.m. Pick up dates must be arranged with the Town at least seven (7) days in advance of the desired date.
  - On its assigned pick up day, the Group shall first go to the Town of Frederick Public Works facility located at 5969 Weld County Road 16, or arrange for Town public works staff to meet at the adopted location, where all Group members will receive trash collection materials and personal protective equipment (PPE) including orange or yellow vests, work gloves, and plastic bags.
    - All members of the Group shall wear the Town-furnished safety vests and gloves (either those provided by the Town or provided by the individual members of the Group) during the trash pickup.
    - The Group shall be responsible for placing litter in the trash bags provided by the Town.
  - At the end of the pick up day (either 3 p.m. or an earlier time as agreed upon by the Group and the Town), the Public Works Department shall retrieve all personal protective equipment, trash collection materials, and garbage/debris from the adopted

street site. The Group shall leave all materials at the site and shall not be responsible for transporting trash or any Town-owned items to either the garbage disposal site or the Public Works facility.

- The Group shall not subcontract or assign its responsibilities to any other group.
- The Group shall select an authorized representative to act on behalf of the Group in its relationship with the Town.
- The Group shall neither possess nor consume alcoholic beverages while on the adopted section.
- The Group shall maintain a first-aid kit and adequate drinking water while on the adopted section.
- The Group shall have the option of reviewing this agreement subject to the approval of the Assistant to the Town Administrator and continuation by the Town of Frederick Adopt-a-Street Program.

The Town agrees to accomplish the following:

- Work with the Group to determine the specific section of Town street right of way to be adopted.
- Erect an 18" X 12" sign at each end of the adopted section of street with the Group's name or acronym displayed if the Group provides proof of its 501 (c) (3) status. If the Group is not classified as a 501 (c) (3) organization, then the Group will be required to make payment to the Town for the cost of the signs before the signs are ordered.
- Provide a short (approximately 15 minutes) safety demonstration at the Public Works Facility first thing in the morning on the pickup day. A public works employee will perform the demonstration.
- Remove the filled trash bags after 3 p.m. on the same day of the pickup.
- Remove litter from the adopted section only under unusual circumstances, i.e. to remove large, heavy, or hazardous items or if the Group has not fulfilled its responsibilities.

### **Safety Requirements for Adopt-a-Street Program**

1. Do not touch or attempt to remove materials that you suspect may be toxic or hazardous. Items to avoid include but are not limited to: powders, chemicals, strong-smelling substances, suspicious packages, chemical containers of any kind, weapons, syringes/hypodermic needles, dead animals, or broken glass. If you should find weapons or substances that may be toxic during the pickup, notify the Frederick Public Works Department or the Frederick Police Department of their location immediately.
2. Do not compact trash bags. Injuries may occur from broken glass or other jagged objects.
3. Wear the Town-furnished safety vests whenever you are working on the Town of Frederick right of way. Always wear some type of glove when picking up litter.
4. Wear long pants and substantial leather shoes or boots when possible, with strong ankle support. Watch your footing and stay off steep slopes, drainage facilities, or places from which you might fall. Light-colored clothing, long-sleeves, and sunscreen are recommended.
5. Do not run or throw objects.
6. Avoid over-exertion. Be sure to drink plenty of water.
7. Be alert in areas where snakes or stinging insects may be located. Bug spray that is 25% DEET is recommended.

## **Additional Terms and Conditions**

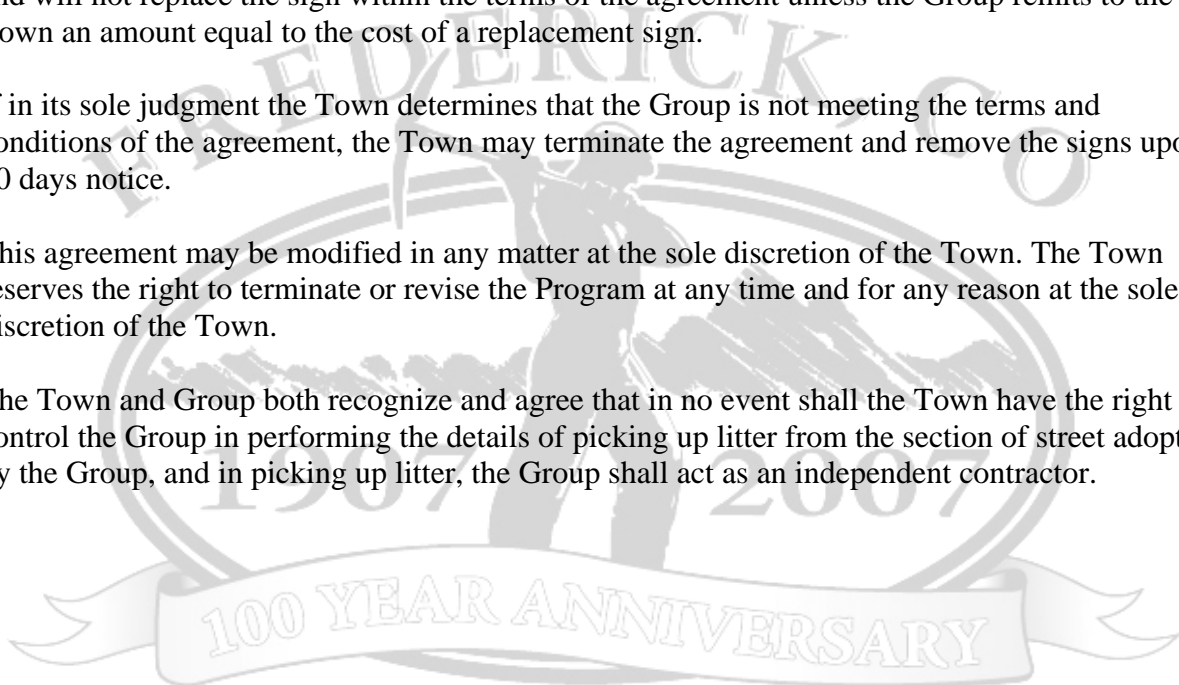
The Group acknowledges that the Town is generally prohibited by law from expending any funds, directly or indirectly, for the purpose of influencing the outcome of any election or the passage or defeat of any legislation. The Group agrees that if any actions by the Group relative to the performance of this agreement are determined to be contrary to any legislative restrictions or any restrictions on the use of appropriated funds for political activities, the Town, at its sole discretion, will take any and all necessary remedial actions, including, but not limited to, the removal of signs displaying the Group's name or acronym.

The Group acknowledges that the Town will remove a sign which is damaged due to vandalism, and will not replace the sign within the terms of the agreement unless the Group remits to the Town an amount equal to the cost of a replacement sign.

If in its sole judgment the Town determines that the Group is not meeting the terms and conditions of the agreement, the Town may terminate the agreement and remove the signs upon 30 days notice.

This agreement may be modified in any matter at the sole discretion of the Town. The Town reserves the right to terminate or revise the Program at any time and for any reason at the sole discretion of the Town.

The Town and Group both recognize and agree that in no event shall the Town have the right to control the Group in performing the details of picking up litter from the section of street adopted by the Group, and in picking up litter, the Group shall act as an independent contractor.



**The Town recognizes the Group as the adopting organization for**

**And the Group accepts the responsibility of picking up litter on this section of street right-of-way and promoting a litter-free environment in the community from a period beginning \_\_\_\_\_, 200\_, and ending \_\_\_\_\_, 200\_.**

THE TOWN OF FREDERICK will work with the adopting group to determine the specific section of street right-of-way to be adopted.

\_\_\_\_\_  
Name of Organization (as desired to appear on signs)

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Person

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Day and Evening Phone Numbers

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Jordan Eichen  
Assistant to the Administrator

Street section you are interested in adopting:

\_\_\_\_\_  
Mail this form to:

Town of Frederick  
Jordan Eichen, Assistant to the Administrator  
P.O. Box 435  
Frederick, CO 80530

